



Job Opportunity

Vice Principal K-12 and Community Based Education 1 year term with possibility of extension

The Vice Principal K-12 and Community Based Education manages the Student Success Second Level and Direct Service staff and create a "Services Business Plan" to support the implementation of the KOBE Strategic Plan and the outcomes of the Regional Education Agreement technical tables. The Vice Principal K-12 and Community Based Education is accountable to the KOBE Director of Education.

Responsibilities include, but are not limited to the following:

- 1) Improve the service level to the communities in the areas of student success, numeracy, literacy, speech and language, and special education.
- 2) Design, develop, and deploy program plans that include co-curricular experiences with a focus on innovation and resilience.
- 3) Re-focus professional development opportunities for staff with an emphasis on organizational development and internal capacity building.
- 4) Build a culture of collaboration and effective communication across the organization.
- 5) Finalize and present to the Board Terms of Reference for the KOBE Professional Development Committee. Chair the KOBE Professional Development committee.
- 6) Create educational experiences for the KO communities to take place during the summer both in and outside of the community.
- 7) Work to improve the attendance of students in community schools.
- 8) Create a business model to expand our offerings beyond KO communities in second level services. Should this position be renewed to a second year, you will be required to implement the completed business plan.
- 9) Assist in the creation of plans for on-site high school grade levels and courses for schools that would like to explore this option.
- 10) Work to assist the Strategic Enrollment Management department to enhance the enrollment funnel and retention of students across the K-12 spectrum.
- 11) Develop a yearly operational plan for Academic Second Level and Direct Services staff aligned with the KOBE Strategic Plan, with guidance from the Director of Education.
- 12) Manage the day-to-day operations of the Academic Second Level and Direct Services staff and ensure that KOBE policies are consistently applied and minimizing the time spent by staff teaching staff on non-instructional tasks.
- 13) Work with consultants exploring the six schools' projects.
- 14) Assist KOBE staff in the creation and rollout of the Regional Education Agreement strategy.
- 15) Assist the KiHS Divisional Principal in deploying short courses for older teens and young adults in community.



- 16) Coordinate the First Nation Education Assistant training program to begin in September of 2024.
- 17) Assist teachers in the integration of Artificial Intelligence into the classroom.
- 18) Oversee and submit proposals for funding and reports to both Federal and Provincial Authorities.
- 19) Oversee the program budgets and financial reports.
- 20) Other duties as required.

Qualifications:

- OCT qualified teacher
- Master's Degree, or equivalent
- Principal Qualifications Part 1 and 2, is considered an asset
- Several Years of experience teaching in First Nations
- Experience in First Nation school administration is considered an asset
- Ability to be resourceful and proactive when issues arise
- Excellent organizational skills
- Multi-tasking and time management skills, with the ability to prioritize tasks
- Familiarity with First Nation Culture and knowledge of KO First Nations

Salary range: \$105,275 - \$121,937 based on education and experience.

KOBE offers a Comprehensive Benefit Package.

Applicants interested in this position are welcome to submit their resume and cover letter with three recent professional references including your current supervisor and a letter of permission for KO Board of Education to contact these references to: resumes@edu.knet.ca

As per policy, applicants should note that COVID-19 Immunization is a condition of employment within KOBE.

KOBE gives preference in hiring to members of the KO First Nations, and secondly to indigenous individuals from outside of the KO First Nations. Qualified members of the KO First Nations, as well as indigenous people from outside the KO First Nations are encouraged to apply.

KO First Nation members closing date: April 3, 2024

Internal/External closing date: April 17, 2024

KOBE wishes to thank all applicants in advance. However, only those granted an interview will be contacted.