



**Box 274, Balmertown, ON P0V 1C0**  
**Tel: 807 737 5671**  
**[www.koeducation.ca](http://www.koeducation.ca)**

## **Director of Education**

Position located in Thunder Bay or Sioux Lookout, ON  
Closing: May 28-June 11, 2021 or until filled

### **Job Description:**

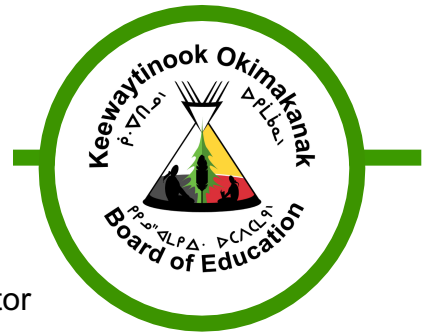
Keewaytinook Okimakanak Board of Education (KOBÉ) services the following First Nation schools in remote locations in Northwestern Ontario:

- Wasaho Cree Nation School, Fort Severn
- Deer Lake First Nation School, Deer Lake
- Keewaywin First Nation School, Keewaywin
- Ahgwahbuush Memorial School, Poplar Hill
- Victoria Linklater Memorial School, North Spirit Lake
- Working in close corroboration with McDowell Lake First Nation
- Leading all KOBÉ Programming such as: KiHS, KOBÉ Student Services, KOBÉ Inquest, KOBÉ Elementary, Structural Readiness and KOBÉ Finance.

KOBÉ is a forward-thinking First Nations school board with 3 board offices, comprised of approximately 100+ staff and approximately 1100 elementary and secondary students.

Keewaytinook Okimakanak Board of Education is currently searching for a Director of Education to provide leadership in the management and operation of its Education Programs, to support the development and implementation of KOBÉ procedures and policies as the Board expands programming. The Director of Education will implement educational initiatives at the Board level as well as community level. In joining the Keewaytinook Okimakanak Board of Education, the Director of Education will remain focused on excellent outcomes for students: this includes keeping both student wellness and high student achievement at the forefront of their work. The KOBÉ Director of Education will be required to work collaboratively with all KOBÉ partner communities and staff to ensure full delivery of duties outlined below. This contract is a one-year term, open to renewal pending funding.

This position will be based out of the KOBÉ office in Sioux Lookout or Thunder Bay, Ontario, where they will be available to provide first and second level services to the five First Nation Schools and KOBÉ programming.



### **Responsibilities include, but not limited to:**

- To collaboratively work with the KOBE Human Resources Director and the KOBE Management team;
- To work with the KO community educational programs as is required in funding agreements;
- To work on activities complementing the development of the KO Board of Education;
- Participating in reviews of services with the Education Authorities at the local level in order that the Education Authority can evaluate and develop plans future programming;
- Helping communities identify their priorities regarding the provision of educational services in the community;
- To travel extensively to all KOBE partner communities and help share the vision and strategic plan with communities;
- To lead the Director of Education duties within the KOBE and communities as per the KOBE work plan such as School and Program Evaluations and Strategic Plan Development;
- To help roll out programming such as NTIP and certification programs in collaboration with other education institutes;
- To work as part of a KOBE Management team;
- To lead the reporting process to the KO First Nations, including the KO Chiefs, KOBE Board of Directors; and
- Other duties assigned by the KOBE Board of Directors.

### **Requirements:**

- A University degree(s), preferably in education and/or Master's Degree or Equivalent Experience. Please submit an education plan to obtain this qualification if you currently do not hold this requirement;
- Supervisory Officer's Program Qualifications. Please submit an education plan to obtain this qualification if you currently do not hold this requirement;
- A minimum of five years of experience in management and administration;
- Strong communications, public relations, interpersonal, planning, organizational and strong leadership skills;
- Proven ability to lead initiatives from planning to execution and follow up;
- Effective Public Relations and Public speaking skills
- Exceptional interpersonal skills;
- Demonstrated ability to exercise judgement independently;
- Knowledge of relevant legislation pertaining to First Nations education;
- Knowledge of First Nations education issues;
- Significant knowledge and understanding of Keewaytinook Okimakanak peoples' cultural, traditions, issues and communities;
- Ability to speak one of the local dialects an asset;
- Ability to travel frequently;
- Valid G Class license;
- Able to work flexible hours; and
- Criminal Reference Check and/or Vulnerable Person's Check required.



### **Accountability:**

The Director of Education will be directly accountable to the Board of Directors and to the Chiefs of Keewaytinook Okimakanak.

### **Remuneration:**

Salary will be based on level of education and years of experience as it relates to placement on KOBE grid.

KOBE would like to thank all candidates for their interest, however, only those selected for an interview will be contacted. Applicants interested in this position are welcome to submit their resume, cover letter with three recent employment references (including a letter of permission for KOBE to contact these references) to: [resumes@edu.knet.ca](mailto:resumes@edu.knet.ca)