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Circle of Care Development Coordinator (Thunder Bay) **Full-Time Position with Benefits**

Keewaytinook Okimakanak Board of Education (KOBE) is seeking one (1) full-time Circle of Care Development Coordinator based in Thunder Bay. This position is available immediately.

Following the Seven Youth Inquest (2016), the Federal and Provincial governments, and other identified parties including Keewaytinook Okimakanak, received 145 Recommendations for implementation from the Office of the Chief Coroner. These recommendations called for Canada and Ontario to provide equitable, long-term, predictable and reliable funding to address the quality of care, services and programming accessible to all Indigenous Children and Youth, on or off-reserve.

The Circle of Care Model is currently in development within KOBE and in collaboration with Keewaytinook Okimakanak. Through the Circle of Care and Jordan's Principle Working Group, the Circle of Care Development Coordinator will:

- Assist in the establishment of a Continuum of Care Framework that will outline the process for all children and youth to access specialized services throughout their educational journey – Elementary through Secondary.
- Assist in the development of a multi-disciplinary team that would provide service to the KO First Nations, KOBE Secondary Students, and KiHS Classrooms.

The Circle of Care Development Coordinator will work under the direction of the KOBE Inquest Manager and the KOBE Director of Education. The Circle of Care Development Coordinator will provide all technical assistance to the Circle of Care Working Group, its members, and will track all working group timelines and deliverables.

The following are the requirements for this position:

- Bachelor Degree in Related Field or Equivalent (Health, Social Work)
- Ability to work independently and as a team
- Excellent time management and multi-tasking skills
- Ability to organize priorities based on deadlines
- Excellent documentation development and management skills
- Knowledge of First Nation education and health delivery models
- Ability to speak one of the KO dialects is an asset; Cree, Oji-Cree, Ojibwe
- Valid Class G Driver's License and ability to travel
- Must be willing to provide a Vulnerable Persons Criminal Background Check



Duties will include, but may not be limited to:

The Circle of Care Development Coordinator will take direction from the KOBE Inquest Manager and the KOBE Director of Education. Duties include the following:

- Coordinate all meetings of the Circle of Care Working Group (CCWG);
- Research and provide all information as requested by the CCWG;
- Keep the CCWG apprised of current and/or possible changes to federal and provincial funding;
- Track all potential policy and/or protocols to be developed;
- Ensure timely reporting and development of materials for presentation;
- Track and record service gaps and successes to better enhance and support the initiative;
- Travel to the Keewaytinook Okimakanak communities: Deer Lake, Fort Severn, Keewaywin, McDowell Lake, North Spirit Lake and Poplar Hill First Nations;
- Other related duties as set by the Keewaytinook Okimakanak Board of Education and KOBE Management.

Salary will be based on a combination of qualifications and experience.

Deadline: Open until position filled.

Email Resumes to: resumes@edu.knet.ca and francinemckenzie@edu.knet.ca